

Board of Education  
Lapeer County Intermediate School District

Minutes of the Annual Meeting  
May 19, 2021  
Education and Technology Center, Room 101  
690 N. Lake Pleasant Road  
Attica, MI 48412

MEMBERS PRESENT: Lawrence Czapiewski, President  
Paul Bowman, Vice-President  
Cheryl Howell, Secretary  
Lisa Novak, Treasurer  
Rod Dewey, Trustee

MEMBERS ABSENT: None

STAFF PRESENT: Daniel Allen  
Kendra Bostian  
Cheryl Porter  
Ann Schwieman  
Steven Zott  
Dr. Dale Moore  
Anthony Najor

**I ROUTINE MATTERS**

**Call to Order**

President Czapiewski called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Approval of Minutes**

Moved by Mr. Dewey, supported by Mrs. Novak, the Board of Education approve the Minutes of the Regular Meeting of April 21, 2021 as presented.

The motion carried unanimously.

**Approval of Agenda**

Moved by Mrs. Howell, supported by Mr. Dewey, the Board of Education approve the Agenda as presented.

The motion carried unanimously.

**II PUBLIC PARTICIPATION**

**III PRESENTATION**

A virtual presentation of the Top Senior Awards was completed by the Superintendent and Program Instructors.

#### IV FINANCE

##### Approval of Bills

Moved by Mrs. Novak, supported by Mrs. Howell, the Board of Education approve the Accounts Payable in the amount of \$1,230,226.41.

The motion carried unanimously.

##### Treasurer's Report

Mrs. Novak, Treasurer, presented the Treasurer's Report.

#### V CONSENT AGENDA

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the following items listed on the consent agenda:

The motion carried unanimously by a roll call vote.

|                |   |
|----------------|---|
| Mr. Bowman     | <input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay |
| Mr. Czapiewski | <input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay |
| Mr. Dewey      | <input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay |
| Mrs. Novak     | <input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay |
| Mrs. Howell    | <input checked="" type="checkbox"/> Aye; <input type="checkbox"/> Nay |

##### i. Resignation

1. Moved by \_\_\_\_\_, supported by \_\_\_\_\_, the Board of Education acknowledge the Superintendent's acceptance of Brenda Walsh's resignation with regrets, and best wishes during her retirement.

##### ii. Posting Recommendation

1. Moved by \_\_\_\_\_, supported by \_\_\_\_\_, the Board of Education posting for the position of CTE Instructor.

#### VI PERSONNEL

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the employment of Kristine Wilhelm to fill the position of Community Education Instructor in accordance with the portions of the Employment Guide pertaining to Ancillary Staff. The motion carried unanimously.

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the employment of Matthew Molloseau to fill the position of Information Systems Supervisor in accordance with the terms & conditions of his individual employment contract as presented. The motion carried unanimously.

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve certification training for Nonviolent Crisis Intervention Program at a cost not to exceed \$6,798.00. The motion carried unanimously.

**VII CURRICULUM**

Moved by Mr. Bowman, supported by Mrs. Novak, the Board of Education approve the proposed 2021-22 Career and Technical Education programs to be offered at the Lapeer County Intermediate School District Education and Technology Center.  
The motion carried unanimously.

**VIII BUSINESS**

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve revisions to the 2020-21 Special Education Fund, Vocational Education Fund and LITES fund budgets as presented.  
The motion carried unanimously.

Moved by Mr. Dewey, supported by Mrs. Novak, the Board of Education approve the purchase of the security door access system, from MOSS, for an amount not to exceed \$11,380.44.  
The motion carried unanimously.

Moved by Mrs. Novak, supported by Mr. Bowman, the Board of Education approve the 2021-22 Employment Guide for Non-Represented Staff as presented.  
The motion carried unanimously.

Moved by Mrs. Howell, supported by Mr. Dewey, the Board of Education accept the bid for lawn maintenance and snow removal services submitted by Oakridge Lawn & Snow from May 19, 2021 through June 30, 2024 as presented.  
The motion carried unanimously.

**IX POLICY REVISIONS**

Moved by Mr. Dewey, supported by Mr. Bowman, the Board of Education approve the revisions to Policies 2260, 2266, 3122, 4122, 2260.01, 3123, 4123, 3362, 4362, and 5517 as presented.  
The motion carried unanimously.

**X EXTENDED COVID-19 LEARNING PLAN**

Moved by Mrs. Novak, supported by Mrs. Howell, the Board of Education reconfirm the following aspects of the District's Extended COVID-19 Learning Plan for May as presented:

- The instructional delivery method used;
- How instruction will be delivered for each grade level; and
- Whether the District is offering higher levels of in-person instruction for English language learners, special education students, or other special populations; AND

Direct the Superintendent to post the information to the District's website along with the weekly two-way interaction rates and public comments as required by Public Act 149.  
The motion carried unanimously.

**XI PUBLIC PARTICIPATION**



**XII SUPERINTENDENT/ADMINISTRATIVE REPORTS**

Mr. Zott, Superintendent, spoke to the Board in regards to the multi-district consortium, a legislative update, an update on the HVAC project, and gave information about the mask/unmask information in regards to CDC, MDHHS, and MIOSHA.

Dr. Moore, Principal, shared his written report with the Board, and shared that Ms. Hill has completed clinicals in the field with her students.

Cheryl Porter, Director of Finance, reminded the Board of the Tax Rate and Budget Hearing on June 16, 2021.

Ann Schwieman, Director Administrative Services and Personnel, informed the Board that interviews for the CTE Instructor for Health Science Professions and Special Education Instructional Aide are ongoing and we are hoping to bring recommendations at the June Board Meeting.

Dan Allen, Director of Technology, updated the Board on outside planning, the progress of Lapeer Community Schools redesign of their backbone; CEN projects are ongoing, doing some ongoing work with the SEN and Multi-District Consortium. Getting ready for the summer and getting instructors ready for the next school year.

**XIII CLOSED SESSION**

Moved by Mr. Bowman, supported by Mrs. Novak, the board go into Closed Session to discuss contract negotiations.

The motion carried unanimously by a roll call vote

|                |  |                              |
|----------------|--|------------------------------|
| Mr. Bowman     | <input checked="" type="checkbox"/> Aye; | <input type="checkbox"/> Nay |
| Mrs. Howell    | <input checked="" type="checkbox"/> Aye; | <input type="checkbox"/> Nay |
| Mr. Dewey      | <input checked="" type="checkbox"/> Aye; | <input type="checkbox"/> Nay |
| Mrs. Novak     | <input checked="" type="checkbox"/> Aye; | <input type="checkbox"/> Nay |
| Mr. Czapiewski | <input checked="" type="checkbox"/> Aye; | <input type="checkbox"/> Nay |

President Czapiewski called the Closed Session to order at 8:44 PM.

Minutes from the Closed Session were read during the Closed Session. No Action was taken.

Moved by Mr. Bowman, supported by Mrs. Howell, the Board of Education approve the minutes of the Closed Session of May 19, 2021 as presented.

The motion carried unanimously.

**XIV OTHER**

**XV ADJOURNMENT**

President Czapiewski declared the meeting adjourned at 9:13 PM.



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Lawrence P. Czapiewski, President



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Cheryl Howell, Secretary